



NEWS YOU CAN USE

Registry of Educational Personnel (REP) Edition

April 2009

<http://www.michigan.gov/cepi>

New for End-of-Year (EOY) 2009!

Review page six of the EOY 2009 REP Data Field Descriptions to be informed of any changes since the Fall 2008 REP Submission. These changes include:

- October 2008 - School Code Master (SCM) was replaced with the Educational Entity Master (EEM)
- Updates to the accounting/function codes for paraprofessionals/aides
- Updated definitions within the EEM
- Name change from Michigan School Readiness Program (MSRP) to Great Start Readiness Program (GSRP)
- Updates to assignment descriptions for Special Education assignment codes
- Updates to educational settings for:
 - o English as a Second Language
 - o Bilingual Education/ELL – Other
- Update to Field 28: Annual Salary - examples of base salary provided

New to the REP?

Check out the REP home page on the Center for Educational Performance and Information (CEPI) Web site at <http://michigan.gov/cepi>. Click on "MEIS Data Services," and then click on "Registry of Educational Personnel" (on the left navigation bar). A document titled "New to REP?" is located under the heading "Current REP Submission."

Returning Authorized Users of the REP

There are many helpful documents and links located on the REP home page. Be sure to check out the documents for the EOY submission, under the headings Data Manual and REP Help and Resources.

Get Connected!

To join the REP Listserv, send an e-mail message to: listserv@listserv.michigan.gov with no subject and the following text in the body of the message (exclude all other text such as signatures, etc.): subscribe cepi-rep.

Keep Your Michigan Education Information System (MEIS) Account Current

Be sure to keep your contact information updated in MEIS User Management. If you have a name change, it is important to create a new MEIS account and have your previous account removed. You can find further information on how to do this on page four of the EOY 2009 REP Data Field Descriptions.

Data Quality Initiative

An analysis will be done on the Fall 2008 REP Data Submission. E-mail messages will be sent to REP authorized users in early April.

The data quality initiative helps to ensure the accuracy of data submitted by district personnel. E-mail messages are sent to authorized users when possible anomalies are discovered.

For the EOY 2009 REP Data Submission, CEPI will once again complete a mid-collection analysis of the data submitted in the REP and inform the authorized users when possible anomalies occur. CEPI encourages you to finish your submission early, so that your district can take advantage of this service to you. The data quality initiative will help ensure that accurate data are reflected in all state and federal reports for your respective districts.

Contact Us

For application concerns, please e-mail CEPI customer support at cepi@michigan.gov. E-mail provides written documentation of your questions/concerns and allows the quickest and most efficient method for providing a response. If e-mail is not an option, you may call 517.335.0505, option 3.

Coming Up...

April 1–June 30, 2009 – REP EOY Data Submission
May Newsletter