



## Early Returns Confirmation Form

### MI-Access Spring 2009: Grade 11 English Language Arts, Mathematics, and Science

**DIRECTIONS:** Please complete this form and fax/mail it to Questar Assessment, Inc. **no later than February 15, 2009.** Unfortunately, NO verbal commitments can be accepted.

Questar Assessment, Inc.  
4 Hardscrabble Heights, PO Box 382  
Brewster, NY 10509  
Attention: MI-Access Project Management  
**Fax:**  
845-277-8104

If you have any questions related to Spring 2009 early returns, please call the MI-Access Hotline at 1-877-560-8378 or send an e-mail message to [mi-access@questarai.com](mailto:mi-access@questarai.com).

Yes, I want to make sure my students' scores will be used in conducting critical data analyses and/or testing of the contractor's scanning and scoring system.

I will return my completed assessment materials to Questar Assessment, Inc. by \_\_\_\_\_ 2009. **I understand that they *must* be received by Questar Assessment, Inc. no later than March 16, 2009, to guarantee that my district's data will be included in the scoring system check and/or equating process.**

Thank you again. Your involvement is vital to ensuring a representative sample of student scores and the continued success of the MI-Access program.

District Name: \_\_\_\_\_ District Code: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

District MI-Access Coordinator Name (print): \_\_\_\_\_

District MI-Access Coordinator Signature: \_\_\_\_\_

Date: \_\_\_\_\_