



JENNIFER M.
GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

DATE: May 31, 2007

TO: Intermediate school district superintendents,
Local education agency district superintendents,
Public school academy administrators

FROM: Margaret M. Ropp Ph.D.
Director, Center for Educational Performance and Information

Jeremy M. Hughes Ph.D.
Deputy Superintendent, Chief Academic Officers
Michigan Department of Education

**SUBJECT: Fall 2007 Single Record Student Database (SRSD)
Collection Changes**

The fall 2007 SRSD collection has some significant changes of which we would like you to be aware.

The **special education** fields have undergone substantial changes, including the addition of several new fields to comply with Individuals with Disabilities Education Act (IDEA) legislation. To accommodate these changes with the least disruption to your local student information system, we have added 12 fields to the end of the SRSD flat-file format. Because of incomplete discipline data being reported in the SRSD for school years 2004-2005 and 2005-2006, MDE and CEPI will continue to closely inspect the data submitted by your district in these new and revised fields. The failure of your district to report accurate and complete suspension and expulsion data on students with disabilities in the SRSD may lead to withholding up to 5 percent of state school aid until the matter is resolved per Public Act (PA) 155 of 2005, section 19 (7).

STATE BOARD OF EDUCATION

KATHLEEN N. STRAUS – PRESIDENT • JOHN C. AUSTIN – VICE PRESIDENT
CAROLYN L. CURTIN – SECRETARY • MARIANNE YARED MCGUIRE – TREASURER
NANCY DANHOF – NASBE DELEGATE • ELIZABETH W. BAUER
REGINALD M. TURNER • EILEEN LAPPIN WEISER

608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909
www.michigan.gov/mde • (517) 373-3324

Fall 2007 Single Record Student Database (SRSD) Collection Changes
May 24, 2007
Page 2.

The following changes have been implemented to improve overall data quality and prepare for a smooth transition to a cohort-based graduation rate:

Ungraded alternative education is no longer an option for student grade or setting. Each student should be reported with the appropriate grade level. Alternative education students will be identified through the data reported in Field 125: Program Eligibility/Participation II.

Limited English Proficiency (LEP) Program Eligibility/Participation I in Field 29 will be used for calculating funding beginning with the 2007-2008 school year. Funding will be determined based on an unduplicated count of students across fall, spring and end-of-year SRSD submissions **minus** any students who were reported as eligible but were not assessed using the English Language Proficiency Assessment (ELPA) or the ELPA screener. MDE and CEPI will closely inspect the data reported by your district in SRSD as well as the students assessed by your district. Please note that there will not be an alternate mechanism to submit this information. The Unique Identification Code (UIC) will be critical for matching student data across the assessment system and SRSD.

Field 31: Supplemental Nutrition contains data critical to numerous programs, including Adequate Yearly Progress (AYP), E-Rate, and Perkins Core Performance Indicators, in addition to the School Lunch Program itself. We have added error checks to alert you when students who are known to be automatically eligible (homeless and/or migrant students) have not been entered as eligible for free lunches. Please pay special attention to the data entered in this field as funding allocations are determined by this indicator in several program areas, in addition to being a subgroup identifier.

Please ensure that your program leads and SRSD authorized users are aware of these changes.

cc: SRSD authorized users
PSA authorizers